



THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF EDUCATION, SCIENCE AND
TECHNOLOGY
MZUMBE UNIVERSITY



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MOROGORO, TANZANIA

Ref. No. BA. 115/126/01/32

13th December, 2025

ANNOUNCEMENT OF EMPLOYMENT VACANCIES

Mzumbe University invites applications from suitably qualified and competent Tanzanians to fill the following 21 vacancies in academic positions at the University.

1.1 ASSISTANT LECTURER (ECONOMICS AND FINANCE) (1 POST)

1.1.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Economics and Health Economics;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.1.2 Qualification

Holder of Master Degree in one of the following fields: Economics and Financing or Health Economics, with at least a GPA of 4.0 out of 5.0. At the undergraduate level, the applicant must hold a Bachelor's degree in Economics, and a minimum GPA of 3.8 out of 5.0 in the first degree with a minimum of B+ in Dissertation. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a pass grade and published at least two (2) papers in reputable peer reviewed journals.

1.1.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.2 ASSISTANT LECTURER (ENTREPRENEURSHIP) (1 POST)

1.2.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Entrepreneurship;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;

- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.2.2 Qualification

Holder of Master of Science in Entrepreneurship and Innovation Management, with at least a GPA of 4.0 out of 5.0. At the undergraduate level, the applicant must hold a Bachelor's degree in one of the following fields; Business Administration in Entrepreneurship and Innovation Management or Bachelor of Business Administration in Entrepreneurship Development, and a minimum GPA of 3.8 out of 5.0 in the first degree with a minimum of B+ in Dissertation. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a pass grade and published at least two (2) papers in reputable peer reviewed journals.

1.2.3 REMUNERATION: SALARY SCALE- PUTS 2.1

1.3 ASSISTANT LECTURER (MARKETING) (1 POST)

1.3.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Marketing;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.3.2 Qualification

Holder of Master of Science in Marketing Management with at least a GPA of 4.0 out of 5.0. At the undergraduate level, the applicant must hold a Bachelor's degree in one of the following fields; Business Administration in Marketing Management or Bachelor of Arts in Public Relations and Marketing, and a minimum GPA of 3.8 out of 5.0 in the first degree with a minimum of B+ in Dissertation. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a pass grade and published at least two (2) papers in reputable peer reviewed journals.

1.3.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.4 ASSISTANT LECTURER (AGRIBUSINESS) (1 POST)

1.4.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Agribusiness;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.4.2 Qualification

Holder of Master degree in one of the following fields; MSc in Agribusiness or Business Administration in Agribusiness with at least a GPA of 4.0 out of 5. At the undergraduate level, the applicant must hold a Bachelor's degree in one of the following fields; BSc Agribusiness or Bachelor of Science in Agricultural Economics and Agribusiness, and a minimum GPA of 3.8 out of 5.0 in the first degree with a minimum of B+ in Dissertation. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a pass grade and published at least two (2) papers in reputable peer reviewed journals.

1.4.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.5 ASSISTANT LECTURER (COMPUTER SCIENCE) (1 POST)

1.5.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Computer Science;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.5.2 Qualification

Holder of Master degree in one of the following fields; Computer Science or Information Technology with at least a GPA of 4.0 out of 5 and a minimum GPA of 3.8 out of 5 in the first degree with a minimum of B+ in Dissertation. The applicant should have a career progression in his/her relevant area of specialization from Bachelor to Master degree. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a Pass grade and published at least Two (2) papers in reputable peer reviewed journals.

1.5.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.6 ASSISTANT LECTURER (ECONOMICS) (1 POST)

1.6.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Economics;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.6.2 Qualification

Holder of Master degree in Economics with at least a GPA of 4.0 out of 5 and a minimum GPA of 3.8 out of 5 in the first degree with a minimum of B+ in Dissertation. The applicant should have a career progression in his/her relevant area of specialization from Bachelor to Master degree. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a Pass grade and published at least Two (2) papers in reputable peer reviewed journals.

1.6.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.7 ASSISTANT LECTURER (ENVIRONMENTAL/CLIMATE CHANGE LAW) (1 POST)

1.7.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Environmental Law or Climate Change Law;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.7.2 Qualification

Holder of Master Laws (LLM) degree in Environmental Law, Climate Change Law or related field with at least a GPA of 4.0 out of 5 and a minimum GPA of 3.8 out of 5 in the first degree (LLB) with a minimum of B+ in Dissertation. The applicant should have a career progression in his/her relevant area of specialization from Bachelor to Master degree. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a Pass grade and published at least Two (2) papers in reputable peer reviewed journals.

1.7.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.8 ASSISTANT LECTURER (ICT LAW) (1 POST)

1.8.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in ICT Law and Computer Law;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.8.2 Qualification

Holder of Master of Laws (LLM) degree in ICT Law, Computer Law or related field with at least a GPA of 4.0 out of 5 and a minimum GPA of 3.8 out of 5 in the first degree (LLB) with a minimum of B+ in Dissertation. The applicant should have a career progression in his/her relevant area of specialization from Bachelor to Master degree. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a Pass grade and published at least Two (2) papers in reputable peer reviewed journals.

1.8.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.9 ASSISTANT LECTURER (COMMUNICATION SKILLS) (1 POST)

1.9.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Communication Skills;

- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.9.2 Qualification

Holder of Master of Arts in Linguistic with at least a GPA of 4.0 out of 5. At the undergraduate level, the applicant must hold a Bachelor of Arts in Education (Majoring English Language), Bachelor of Arts in English Language or Bachelor of Arts in Literature and a minimum GPA of 3.8 out of 5 in the first degree with a minimum of B+ in Dissertation. The applicant should have a career progression in his/her relevant area of specialization from Bachelor to Master degree. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a Pass grade and published at least Two (2) papers in reputable peer reviewed journals.

1.9.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.9 ASSISTANT LECTURER (HUMAN RESOURCE MANAGEMENT) (1 POST)

1.10.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Human Resource Management;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and
- viii. To perform any other duties that may be assigned by the relevant authorities.

1.10.2 Qualification

Holder of Master degree in Human Resource Management with at least a GPA of 4.0 out of 5 and a minimum GPA of 3.8 out of 5 in the first degree with a minimum of B+ in Dissertation. The applicant should have a career progression in his/her relevant area of specialization from Bachelor to Master degree. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a Pass grade and published at least Two (2) papers in reputable peer reviewed journals.

1.10.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.10 ASSISTANT LECTURER (ACCOUNTING AND FINANCE) (1 POST)

1.11.1 Duties and Responsibilities

- i. To undergo an induction course in pedagogic skills for those who had none before.
- ii. To carry out lectures, conduct tutorials, seminars and practical for undergraduate programmes in Accounting and Finance;
- iii. To prepare and present case studies;
- iv. To conduct and publish/disseminate research results;
- v. To recognize students having difficulties, intervene and provide help and support;
- vi. To participate in consultancies and community services under supervision;
- vii. To attend workshops, conferences and symposia; and

viii. To perform any other duties that may be assigned by the relevant authorities.

1.11.2 Qualification

Holder of Master degree in one of the following fields; Accounting and Finance, Accounting, Finance, Business Administration in Accounting or Finance with at least a GPA of 4.0 out of 5 and a minimum GPA of 3.8 out of 5 in the first degree with a minimum of B+ in Dissertation. The applicant should have a career progression in his/her relevant area of specialization from Bachelor to Master degree. In addition, Unclassified Master Degree by thesis/research only shall be considered for recruitment if an applicant has a Pass grade and published at least Two (2) papers in reputable peer reviewed journals.

1.11.3 REMUNERATION: SALARY SCALE - PUTS 2.1

1.12 TUTORIAL ASSISTANT (YOUTH DEVELOPMENT & LEADERSHIP) (2 POSTS)

1.12.1 Duties and Responsibilities

- i. Tutorial Assistant is a trainee post; the staff is required to undergo a Master Degree training programme and attain a GPA of at least 4.0;
- ii. To undergo an induction course in pedagogic skills for those who had none before;
- iii. To understudy senior members, including attending lectures and seminars, tutorials and practical's in Youth Development & Leadership;
- iv. To conduct tutorials, seminars and practical's;
- v. To assist in research, consultancy and outreach activities; and
- vi. To perform any other duties that may be assigned by the relevant authorities.

1.12.2 Qualification

Holder of Bachelor degree in Public Administration in Youth Development and Leadership from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0.

1.12.3 REMUNERATION: SALARY SCALE - PUTS 1.1

1.13 TUTORIAL ASSISTANT (AGRIBUSINESS) (2 POSTS)

1.13.1 Duties and Responsibilities

- i. Tutorial Assistant is a trainee post; the staff is required to undergo a Master Degree training programme and attain a GPA of at least 4.0;
- ii. To undergo an induction course in pedagogic skills for those who had none before;
- iii. To understudy senior members, including attending lectures and seminars, tutorials and practical's in Agribusiness;
- iv. To conduct tutorials, seminars and practical's;
- v. To assist in research, consultancy and outreach activities; and
- vi. To perform any other duties that may be assigned by the relevant authorities.

1.13.2 Qualification

Holder of Bachelor of Science in Agribusiness or Bachelor of Science in Agriculture Economics and Agribusiness from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0.

1.13.3 REMUNERATION: SALARY SCALE - PUTS 1.1

**1.14 TUTORIAL ASSISTANT (PRODUCTION AND OPERATION MANAGEMENT)
(1 POST)**

1.14.1 Duties and Responsibilities

- i. Tutorial Assistant is a trainee post; the staff is required to undergo a Master Degree training programme and attain a GPA of at least 4.0;
- ii. To undergo an induction course in pedagogic skills for those who had none before;
- iii. To understudy senior members, including attending lectures and seminars, tutorials and practical's in Production and Operation Management;
- iv. To conduct tutorials, seminars and practical's;
- v. To assist in research, consultancy and outreach activities; and
- vi. To perform any other duties that may be assigned by the relevant authorities.

1.14.2 Qualification

Holder of Bachelor degree in Production and Operation Management from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0.

1.14.3 REMUNERATION: SALARY SCALE - PUTS 1.1

1.15 TUTORIAL ASSISTANT (ECONOMICS) (2 POSTS)

1.15.1 Duties and Responsibilities

- i. Tutorial Assistant is a trainee post; the staff is required to undergo a Master Degree training programme and attain a GPA of at least 4.0;
- ii. To undergo an induction course in pedagogic skills for those who had none before;
- iii. To understudy senior members, including attending lectures and seminars, tutorials and practical's in Economics;
- iv. To conduct tutorials, seminars and practical's;
- v. To assist in research, consultancy and outreach activities; and
- vi. To perform any other duties that may be assigned by the relevant authorities.

1.15.2 Qualification

Holder of Bachelor degree in one of the following fields; Economics, Agricultural Economics, Economic Policy and Planning, Project Planning and Management or Population and Development from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0.

1.15.3 REMUNERATION: SALARY SCALE - PUTS 1.1

**1.16 TUTORIAL ASSISTANT (LOGISTICS AND SUPPLY CHAIN MANAGEMENT)
(1 POST)**

1.16.1 Duties and Responsibilities

- i. Tutorial Assistant is a trainee post; the staff is required to undergo a Master Degree training programme and attain a GPA of at least 4.0;
- ii. To undergo an induction course in pedagogic skills for those who had none before;
- iii. To understudy senior members, including attending lectures and seminars, tutorials and practical's in Procurement and Supply Chain Management;
- iv. To conduct tutorials, seminars and practical's;
- v. To assist in research, consultancy and outreach activities; and
- vi. To perform any other duties that may be assigned by the relevant authorities.

1.16.2 Qualification

Holder of Bachelor degree in Procurement and Supply Chain Management from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0.

1.16.3 REMUNERATION: SALARY SCALE - PUTS 1.1**1.17 TUTORIAL ASSISTANT (ENVIRONMENTAL MANAGEMENT) (1 POST)****1.17.1 Duties and Responsibilities**

- i. Tutorial Assistant is a trainee post; the staff is required to undergo a Master Degree training programme and attain a GPA of at least 4.0;
- ii. To undergo an induction course in pedagogic skills for those who had none before;
- iii. To understudy senior members, including attending lectures and seminars, tutorials and practical's in Environmental Management;
- iv. To conduct tutorials, seminars and practical's;
- v. To assist in research, consultancy and outreach activities; and
- vi. To perform any other duties that may be assigned by the relevant authorities.

1.17.2 Qualification

Holder of Bachelor degree in one of the following fields; Environmental Management, Environmental Science and Management, Geography and Environmental Studies from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0.

1.17.3 REMUNERATION: SALARY SCALE - PUTS 1.1**1.18 TUTORIAL ASSISTANT (ACCOUNTING AND FINANCE) (1 POST)****1.18.1 Duties and Responsibilities**

- i. Tutorial Assistant is a trainee post; the staff is required to undergo a Master Degree training programme and attain a GPA of at least 4.0;
- ii. To undergo an induction course in pedagogic skills for those who had none before;
- iii. To understudy senior members, including attending lectures and seminars, tutorials and practical's in Accounting and Finance;
- iv. To conduct tutorials, seminars and practical's;
- v. To assist in research, consultancy and outreach activities; and
- vi. To perform any other duties that may be assigned by the relevant authorities.

1.18.2 Qualification

Holder of Bachelor degree in Accounting and Finance from an accredited and recognized institution with a GPA of at least 3.8 out of 5.0.

1.18.3 REMUNERATION: SALARY SCALE - PUTS 1.1**2. GENERAL CONDITIONS**

- i. All applicants must be citizens of Tanzania of an age not above 45 years, except for those who are in Public Service;
- ii. Applicants should be ready to work at any of the Mzumbe University's Campuses.
- iii. Applicants that are already employed by the Government should channel their applications through their respective employers;
- iv. Applicant whose employment in Public Services was terminated for whatever reasons should **NOT** apply.

- v. An applicant with special needs/case (disability) is supposed/advised to indicate for the MU attention;
- vi. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address / post code, e-mail and telephone numbers;
- vii. Applicants should apply on the strength of the information given in this advertisement;
- viii. Applicants must attach their certified copies of the following certificates; -
 - PhD/Master/Degree/Advanced Diploma/Diploma/Certificates;
 - PhD/Master/Degree/Advanced Diploma/Diploma/Certificates transcripts;
 - Form IV and Form VI National Examination certificates;
 - Professional Registration and Training Certificates from respective Registration or or Regulatory Bodies (where applicable);
 - Birth Certificate;
- ix. Attaching copies of the following certificates is strictly not accepted; -
 - Form IV and Form VI results slip;
 - Testimonials and all Partial transcripts;
- x. An applicant must upload recent Passport Size Photo in the Recruitment Portal;
- xi. An applicant should indicate three reputable referees with their reliable contacts;
- xii. The National Examination Council of Tanzania (NECTA) should verify certificates from foreign examination bodies for Ordinary or Advanced level education;
- xiii. The Tanzania Commission for Universities (TCU) and National Council for Technical Education (NACTE) should verify certificates from foreign Universities and other training institutions;
- xiv. **Certificates from foreign Universities should bear a GPA calculated (out of five (5) grade points) by Tanzania Commission for Universities (TCU);**
- xv. NOTE: a signed application letter should be written either in Swahili or English and addressed to The Deputy Vice Chancellor (Planning, Finance and Administration) Mzumbe University P.O. Box 1 Morogoro;
- xvi. Deadline for application is 26th December, 2025;
- xvii. Only shortlisted candidates will be informed on the date of interview, and;
- xviii. Presentation of forged certificates and other information will necessitate to legal action.

NOTE: All applications must be sent through Recruitment Portal by Using the following address;

<http://portal.ajira.go.tz/> and not otherwise (this address also can be found at PSRS Website, Click 'Recruitment Portal')

Released by:

VICE CHANCELLOR

MZUMBE UNIVERSITY (MU)